

Assignment

Writing a Head Coaching Evaluation

Objective: *To write a narrative written evaluation for a head coach which addresses topics affecting the success of an athletic program.*

Your assignment is to write a one page narrative evaluation for a head coach. The evaluation should be modeled after the examples provided to you. Requirements for the evaluation are listed below.

- Evaluations should be no longer than one page in length.
- Size 12 font should be used.
- Utilize a header for your evaluation paper using the school you were assigned for the final project and your name listed as the athletics director
- Include an area for signatures by the athletics director and head coach as well as a date for the meeting (see examples).

The evaluation should address any of the following areas based on which scenario you receive for the assignment.

- Recap the year (schedule summary)
- Review the coaching staff (assistant coaches)
- Financial Matters
- Parent Support Group
- Safety
- Camps/Player development
- Practice observations
- Administrative items/paperwork
- Organizational skills
- Communication with stakeholders
- Discipline

A final paragraph should include an area(s) for improvement by the head coach for the upcoming season. You should provide recommendations for how these areas could be improved upon so it can be viewed as a positive by the coach. The focus of this assignment is to create a written evaluation that serves as feedback for the coach. Study the examples provided to you as a guide for how the evaluation should be composed.

The evaluation assignment will be worth 50 points. Spelling and grammar will also be part of your grade as these skills are vital to how an athletics administrator is viewed by other individuals.

Due Date: **Thursday, March 12th**