

**HPER – A484 INTERSCHOLASTIC ATHLETIC PROGRAMS**  
**Indiana University-Purdue University Indianapolis**  
**Course Syllabus**

Instructor: Mr. Jim Inskeep  
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Location: Education/Social Work (ES) building, room 2107

Website: <http://www.athleticwebsites.com>

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**COURSE DESCRIPTION:** An overview of the operation of athletic programs in the public secondary school for men and women. Emphasis is placed on a practical working knowledge of administration as it relates to interscholastic athletics. Policies and procedures as they pertain to budget, facilities, eligibility, contests, and other pertinent forces dealing with athletic opportunities for youth will be explored.

**COURSE OBJECTIVES:**

1. To study the problems, forces, and issues shaping interscholastic athletics today and for the future.
2. To obtain a practical introduction to the many factors related to the management of a total program of interscholastic athletics.
3. To obtain a working knowledge of the administration of interscholastic athletics.

Specific issues and topics will include:

- Eligibility and awards
- Fund raising and booster clubs
- Hiring, dismissing and evaluating coaches
- IHSAA rules and by-laws
- Job descriptions of coaches and administrators
- Public relations and dealing with complaints
- Purchasing and budgeting
- Scheduling, including facility coordination (practice & games)
- Theories of administration
- Time management
- Transportation and road games
- Operation Management

**ASSIGNMENTS:** Each student will complete a variety of assignments during the course which will be counted separately toward the final grade. Assignments will include completing a winter athletic schedule (boys' basketball, girls' basketball and wrestling), visiting an athletic director, coach or local sports coordinator for an interview, and ongoing observation of current issues in the field of athletics which impact marketing and finances.

**COURSE GRADE:** An overview of points for this course prior to the start of the semester is listed below. **\* The instructor reserves the right to change these point totals as needed during the semester.**

Examinations.....	200 points
Winter Sports Schedule Project.....	100 points
Quizzes, Attendance and Assignments.....	200 points
<b>TOTAL.....</b>	<b>500 points *</b>

<b>GRADING SCALE:</b>	A	94 – 100%
	A-	92 – 93%
	B+	90 – 91%
	B	84 – 89%
	B-	82 – 83%
	C+	80 – 81%
	C	75 – 79%
	C-	73 – 74%
	D+	71 – 72%
	D	66 – 70%
	D-	64 – 65%
	F	0 – 63%

**Percentages will not be rounded up to the next highest number.**

## EXPECTATIONS OF STUDENTS

Welcome to the world of high school athletics! For many of you this will be a step toward your professional future. In order to have a great learning environment, it will be necessary to set some ground rules for classroom behavior and expectations.

**ATTENDANCE POLICY:** HPER A-484 does not require the purchase of a textbook. You will be required to read assigned articles, but they will be generally short. **It is essential for you to be in attendance for this course.** We will only meet once a week and you are expected to be on time and here for class. **If you cannot make it to class, notification must be sent to the professor prior to class beginning (email or voice mail).** Quizzes, which will often be given at the end of class, cannot be made up if you miss the class period. Three or more absences from the class will result in losing 50 points off of your assignment grade. I cannot stress enough how important it is for you to attend class each time.

**Class will begin on time and it is strongly suggested that you arrive on time. Give yourself plenty of time to park your car and walk time to the room.**

**COURTEOUS LISTENING:** Whenever a person is speaking to the group, whether it is a guest speaker, a fellow classmate or the professor, we give that person our undivided attention. Do not bring magazines or other reading materials to class. Most of what we cover for the course will be presented during class time. **Cell phones and PDA's should be turned off during class time. Calls should not be answered and messages should not be sent during class.**

**ASSIGNMENTS AND DEADLINES:** Assignments are due on or before the due date assigned. Regardless of whether you are in class or not, it is your obligation to get your assignment turned in on or before the due date. Assignments may be turned in late, however, you will only receive half credit for that assignment. If there is a circumstance in which you are not in class the day of a due assignment, it may be emailed to me or faxed. Turn in assignments on time and make it happen!

**QUIZZES:** There will be many class sessions in which we have quizzes at the end of the period. Most of the quizzes will be worth 10 points and any notes that you have taken during the period may be used as you take the quiz. Be attentive during class!

**TESTS:** We will have two tests during the course of the semester. They will cover information covered during class. This includes lectures, handouts and information presented by guest speakers. The tests will be multiple choice, fill in the blank, and short answer/essay.

HPER – A484 Interscholastic Athletic Programs  
Thursday evenings – 6:00 to 7:50 pm

Date	Syllabus & Calendar of Activities
1/15	Course Introduction & An overview of the history of high school sports in Indiana
1/22	Scheduling & Facility Coordination. Game Contracts & Officials Contracts
1/29	Hosting an athletic event <i>Course project Assigned</i>
2/5	Guest Speaker - IHSAA Assistant Commissioner Bobby Cox
2/12	Hiring & Evaluating a coach <i>Coaching Evaluation Assigned</i>
2/19	<b>Test # 1</b> The various roles of an athletic administrator within the school
2/26	Purchasing & Budgets – The Treasurer’s Office and State Board of Accounts <i>Interview Assigned</i>
3/5	Guest Speaker – Mark Gossard – High School & College Basketball Official How to work with officials and Assigners
3/12	Guest Speaker – Grant Nesbit, Athletics Director, Lawrence North High School (High profile student-athletes and events) <b>Coaching Evaluation Due</b>
3/19	<i>Spring Vacation – No Class Meeting</i>
3/26	Technology and Athletic Administration
4/2	Guest Speaker – Chris Plumb (Carmel HS & Carmel Swim Club Head Coach). AAU & Club Sports – How do they impact high school athletics?
4/9	Athletic Code of Conduct; Facebook, MySpace, Blogs, Message Boards Interview Assignment Due
4/16	Building and renovating athletic facilities
4/23	<b>Test # 2</b>
4/30	No Class Meeting – Work on Scheduling Project and Reflection Paper
5/7	<b>Final Projects Due &amp; Course Evaluation</b>

**Note:** The instructor reserves the right to make changes in the syllabus as circumstances develop which may affect the semester schedule, including assignments and calendar activities.